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# Summer Camp Health & Safety Plan

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## Purpose

This document serves to communicate pertinent aspects of the Da Vinci Science Center’s COVID-19 Operations Plan to all Summer Camp participants and their parents/guardians. Da Vinci Science Center is committed to safeguarding the health and safety of all individuals who interact with the Center, including, but not limited to program participants, staff, and volunteers. The Standard Operating Procedures contained within this document have been developed using guidance and recommendations from The Centers for Disease Control and Prevention (CDC) as well as state and local officials and have been designed to coincide with the most up-to-date scientific evidence concerning best practices for preserving public health. The Center’s full COVID-19 Operations Plan details the expectations and policies for all staff and volunteers and has been acknowledged by each individual. Should either document be updated, all impacted parties will be notified.

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# Summer Camp Health & Safety Plan

## Communication & Contacts

### Importance of Communication

Communication will be the keystone of our Summer Camp Health & Safety Plan for the 2020 Summer Camp season. Da Vinci Science Center will communicate with each participant’s guardian via email and/or phone using the information provided during registration. A confirmation email will be sent to all participants immediately upon completing registration. Please be sure to adjust email inbox filters to allow these messages to be delivered and read. Should you need to communicate with Da Vinci Science Center, please identify the most appropriate recipient below.

In accordance with CDC guidelines, Da Vinci Science Center will communicate all health and safety measures with parents/guardians. The full Summer Camp Health & Safety Plan (this document) can be accessed at any time online at [DaVinciScienceCenter.org/Camps](http://DaVinciScienceCenter.org/Camps) for future reference by any and all individuals. Additionally, staff and volunteers will communicate scientifically accurate, age-appropriate health and safety guidance with all campers in friendly, positive ways that promote our culture of inclusion, diversity, and understanding.

Science is the Solution, and we are all in this together.

### Email Contact Information

General Summer Camp questions can be sent to [camps@davincisciencecenter.org](mailto:camps@davincisciencecenter.org).

Questions related to the Health & Safety Plan can be sent to one of the following individuals:

<a href="#">Lindsay Clinton</a>	Primary Point of Contact	Summer Camp Coordinator
<a href="#">Tyler Groft</a>	Secondary Point of Contact	Sr. Museum Experience Manager
<a href="#">Brian Strohecker</a>	Da Vinci Science Center’s Pandemic Safety Officer	Director of Operations



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## Summer Camp Health & Safety Plan

Leo's Landing Café will only be used at times of necessity, and never in combination with any other group. Increased sanitization practices have been and will continue to be in place throughout the Summer Camp season. Areas of the building where queuing occurs will be labeled to promote ample personal space. Outdoor ventilation will be maximized, and where applicable, windows/doors will be opened, weather permitting. Summer Campers will utilize four (4) primary rooms:

- Lab A (625 sq. ft): Kindergarten – 1<sup>st</sup> Grade camps
- Lab B (525 sq. ft): 2<sup>nd</sup> Grade – 3<sup>rd</sup> Grade camps
- Lab C (650 sq. ft): 4<sup>th</sup> Grade – 5<sup>th</sup> Grade camps
- FLEX 1 (950 sq. ft): 6<sup>th</sup> – 9<sup>th</sup> Grade camps
- FLEX 2 (950 sq. ft): Flexible Auxiliary Camp Space

### Room Plan

Each Summer Camp capacity will be restricted to no more than twelve (12) campers per room. Rooms will be set up so that campers will be seated at least six feet (6') apart from one another. One (1) Da Vinci Science Center Educator will always be in the room with campers. At least one (1) staff member will be stationed immediately outside the labs on both floors. Volunteers will be stationed in the hallways for additional assistance, as available.

### Outdoor Space Utilization

Outdoor spaces will be used whenever possible for each camp, based on the nature of the activity and comfort level of program participants. Appropriate protection from the elements will be provided in the outdoor areas identified. Snack, lunch, and recess will take place outside, weather permitting. Specific outdoor areas will be identified for each camp to ensure appropriate Cohorting (Small Groups) practices.

### Supplies & Equipment

Shared resources will be minimized or eliminated throughout the camp season. Each camper will be issued a set of supplies or equipment to borrow for their personal use for the duration of the week. Any reusable materials will be appropriately sanitized between each use (i.e. cryogenic material handling gloves, goggles, etc.).



# Summer Camp Health & Safety Plan

## Staff & Volunteers

### Suspected Exposure to Health Risk

Any staff member or volunteer who is sick, experiencing symptoms, has tested positive or has recently had close contact with a person with COVID-19 is required to notify their supervisor/HR, stay home, and monitor their health. Da Vinci Science Center will notify all guardians and local health officials should a staff member or volunteer working with their camper experience any of the criteria listed above, in accordance with all applicable laws.

### Hand Hygiene & Respiratory Etiquette

All Da Vinci Science Center staff and volunteers are required to lead by example and practice good hand hygiene by washing their hands for at least 20 seconds using soap and water and techniques identified by posted signage. Staff and volunteers are also expected to practice good respiratory etiquette, that is, all coughs, sneezes, etc. should be appropriately covered and used tissues immediately discarded.

### Enhanced Social Distancing

All staff and volunteers are expected to maintain at least 6 feet of personal space when interacting with one another and when setting up experiences/activities for all Summer Campers. Any time 6 feet cannot be maintained, all staff and volunteers are required to take all applicable actions to minimize the risk of spreading germs, including but not limited to hand washing, using single-use materials, and utilizing personal protective equipment.

### Face Coverings

All staff and volunteers are required to wear a face covering at all times, except while eating or drinking in accordance with the *Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings*. Cloth face masks will be provided by Da Vinci Science Center to all staff, volunteers, and campers. Extra masks will be made available in the event an individual's is damaged, soiled, or otherwise rendered unusable. Cloth masks must be worn correctly and maintained using the information provided from the CDC.

### Wellness Screening

All staff and volunteers must complete a symptom questionnaire and undergo a temperature check when reporting for their shift. Anyone with a temperature over 100.4°F and/or experiencing any symptoms of COVID-19 will be sent home to monitor their health.



# Summer Camp Health & Safety Plan

## Camp Participants

### Suspected Exposure to Health Risk

Any Summer Camper who is sick, experiencing symptoms, has tested positive or has recently had close contact with a person with COVID-19 is required to stay home, and monitor their health. Should a Camper satisfy any of the criteria above, guardians are asked to contact one of the Science Center staff listed in the Health & Safety Plan Email Contact Information. Da Vinci Science Center will notify all guardians and local health officials if their camper may have been exposed to an individual experiencing any of the criteria listed above, in accordance with all applicable laws.

### Hand Hygiene & Respiratory Etiquette

Science Center staff and volunteers will coach campers to practice good hand hygiene by washing their hands for at least 20 seconds using soap and water while following the techniques identified by posted signage. Staff and volunteers will also encourage good respiratory etiquette, that is, appropriately covering all coughs, sneezes, etc. and immediately discarding used tissues. Personal hygiene items (soap, hand sanitizer, tissues, etc.) will be available to campers in each assigned space and throughout the Science Center. Staff and volunteers will coach campers in a friendly, non-threatening way to instill a culture of good health habits.

### Enhanced Social Distancing

Summer Campers will be asked to maintain at least 6 feet of personal space when interacting with one another while engaging in experiences/activities. Tables will be configured to maintain 6 feet of space between campers when seated in their assigned Lab. Any time 6 feet cannot be maintained, staff and volunteers are required to take all applicable actions to minimize the risk of spreading germs, including but not limited to facilitating hand washing, distributing single-use materials to each camper, and encouraging the use of personal protective equipment.

### Cohorting (Small Groups)

Summer Campers will be arranged by age-group, each of which has been limited to no more than 12 campers. Each group will occupy specific assigned spaces to minimize/eliminate the number of times a space is used by more than one group. Age groups will work alongside the same educator for the duration of their camp experience, whenever possible. Any special guests visiting in-person will meet with the campers in larger spaces, prioritizing outdoor spaces whenever feasible.

### Face Coverings

Cloth face masks will be provided by the Science Center to all campers. Extra masks will be made available in the event an individual's personal mask becomes damaged, soiled, or otherwise rendered unusable. **All campers are required to wear a face covering at all times, except while eating or drinking in accordance with the *Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings* effective July 1, 2020.**



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## **Summer Camp Health & Safety Plan**

### Camper Drop-Off & Wellness Screening

All campers will be received by a Science Center staff member along the sidewalk outside of the Science Center each day. No guardian will need to park and walk their camper to the building. Upon arrival, each camper will undergo a temperature check using a contactless thermometer. Anyone with a temperature over 100.4°F will be sent home to monitor their health. Campers will be escorted inside in small groups (3-4 campers) to their appropriate Lab.

### Camper Pick-Up & Wellness Update

Campers will be escorted to their guardian's vehicle by a Science Center staff member along the sidewalk outside of the Science Center each day. No guardian will need to park and walk their camper from the building. Upon departure, staff will communicate any developments regarding their campers' health and/or behavior with their guardian.

### Personal Items

Personal items brought to the Science Center by Campers should be minimized, except when necessary. All personal items should be properly labeled and stored in a container (lunch box, backpack, etc.) that can be sanitized easily/quickly using disinfecting sprays/wipes or disposed of after use. Personal lunch boxes, backpacks, sweatshirts, and other belongings will be stored separately from others, inside the students' assigned camp room and will be accessible to them.

### Snacks & Lunch

Campers who elect to purchase snack plans will be issued individual, sealed juice boxes and snack items. Those wishing to bring their own should ensure that all reusable materials are clearly labeled with the camper's FIRST and LAST name. It is highly encouraged that all campers bring their own reusable water bottle that is also labeled with their FIRST and LAST name. Water bottle filling stations will be accessible to all campers this summer, precluding the necessity for the use of water fountains.

All questions, concerns, and/or comments can be directed to the most appropriate employee identified in the Email Contact Information section on Page 2. We look forward to bringing science to life and lives to science for all this summer.